

**MINUTES OF THE MEETING OF
THE SALCOMBE HARBOUR BOARD
HELD AT SALCOMBE YACHT CLUB, SALCOMBE ON MONDAY 14 JULY 2014**

Members in attendance			
* Denotes attendance		Ø Denotes apology for absence	
*	Cllr J Brazil (Chairman)	*	Mr G Burrell
Ø	Cllr M J Hicks	*	Dr C C Harling (Vice Chairman)
*	Cllr K R H Wingate	*	Mr M Mackley
*	Cllr S A E Wright	*	Mr H Marriage
		Ø	Mr A Thomson
		*	Mr M Taylor
Ø	Cllr H D Bastone (lead Executive Member)		

Item No	Minute Ref No below refers	Officers in attendance and participating
All agenda items		Salcombe Harbour Master and Member Services Manager

SH.13/14 MINUTES

The minutes of the meeting of the Salcombe Harbour Board held on 2 June 2014 were confirmed as a correct record and signed by the Chairman.

SH.14/14 URGENT BUSINESS

The Chairman introduced Mr Peter Nicholson who was attending the Harbour Board meeting as part of an audit.

SH.15/14 DECLARATIONS OF INTEREST

Members were then invited to declare any interests in the items of business to be considered during the course of the meeting, and the following were made:

Cllr Wright, Dr Harling, Mr Marriage, Mr Burrell, Mr Taylor and Cllr Wingate all declared a disclosable pecuniary interest in all related agenda items by virtue of having moorings or paying harbour dues to the Council.

As the Deputy Monitoring Officer had previously granted a dispensation under Paragraph 8.1 (c) of the Code of Conduct (minute SH.06/14 refers), all Members remained in the meeting and took part in the discussion and debate on all agenda items.

SH.16/14 PUBLIC QUESTION TIME

During the Public Question Time session the following matters were raised:

Mr James Heaven advised the Board that he was representing a number of people who would like to raise the issue of waterskiing, which had previously been considered by the Board in 2009. He was attending the Board meeting to observe at this stage, but with the intention of putting a report together for the Board to consider. The Chairman confirmed that the Board would need a report to enable it to give due consideration to the matter and suggested that Mr Heaven liaise with the Harbour Master to enable a report to come forward.

Mr Richard Smith of Kingsbridge Boat Club had attended the meeting to advise the Board of concerns from members of the Boat Club following a recent newspaper article by Mr Heaven about the possibility of waterskiing within the estuary. The Chairman confirmed that when a report was received it would go through due process and that would include consultation with all stakeholders.

SH.17/14 FEEDBACK FROM HARBOUR COMMUNITY FORUMS

The Board received verbal update reports from the Board Members who attended the Harbour Community Forums. The updates were as follows:

Salcombe Kingsbridge Estuary Association (SKEA)

There was no update given.

Salcombe Kingsbridge Estuary Conservation Forum (SKECF)

The representative for SKECF advised that a meeting had not been held recently and there was therefore no update provided.

Kingsbridge Estuary Boat Club (KEBC)

The representative for KEBC advised that the only issue was raised by one of the members under Public Question Time (SH.16/14 refers).

South Devon & Channel Shellfishermen

The representative had given apologies therefore non update was given.

Kingsbridge and Salcombe Marine Business Forum

The representative made reference to the issue of the introduction of Business Rates for agricultural buildings, including for the purposes of boat storage. He advised that work was continuing behind the scenes and an update could be given at the next meeting of the Harbour Board.

SH.18/14 ANNUAL REPORT

The Board was asked to approve publication of the Annual Report for 2014.

During discussion, the Harbour Master confirmed that the report would be available on the website. One Member of the Board stated that Salcombe was one of the few harbours that produced a report and it was a valuable document as it put on record all matters of concern that the Board had considered.

It was then:

RESOLVED

That the Annual Report 2014 be published.

SH.19/14 FINAL ACCOUNTS 2013/14

Members were presented with a report that advised of the Harbour's final trading position in 2013/14 together with brief details of the main variations from the original budget. A summary of harbour reserves and balances was also provided.

The Harbour Master introduced the report and advised the Board that this was a good news story as there was a surplus of £93,910.

During discussion, the following points were raised:

- It was confirmed that the accounts included the contribution to the District Council Marine Infrastructure Reserve in the sum of £15,000. This was a new Reserve and it was accepted that the contribution was a moderate amount which would be used to support marine infrastructure. Contributions were made to three Reserves in total;
- One Member was concerned that Reserves were being held, particularly as the District Council could 'lay claim' to the Reserve funds if it so wished;
- The Harbour Master agreed to compile a report for the Board that sought to review the governance structure to ensure it was fit for purpose. It was suggested that marine assets and their ownership be reviewed at the same time although ownership of assets carried responsibility for maintenance.

Finally, Members agreed that this was a thorough and comprehensive report.

It was then:

RESOLVED

That the final accounts for 2013/14 be noted.

SH.20/14 **MATTERS FOR FUTURE CONSIDERATION**

The Board considered a report that identified matters for future consideration by the Harbour Board. The Harbour Master introduced the report and highlighted the key issues.

A provisional date of 3 October 2014 was suggested for the Harbour Board workshop. Matters to be discussed could include the Strategic Business Plan, a possible inspection of the Harbour Board by the MCA and whether Peter Nicholson could assist, and any news in respect of the application for Harbour Directions.

It was then:

RESOLVED

That the report be noted.

(Meeting commenced at 2.30 pm and concluded at 3.05 pm)

Chairman